

EU Grant

“EUPA4BiH – European Union Police Assistance for Bosnia and Herzegovina”

Consortium

The **consortium**, under the leadership of the **Center for International Legal Cooperation (The Netherlands)**, the **German Foundation for International Legal Cooperation (Germany)**, **CIVIPOL (France)**, **FIIAPP (Spain)** and **CPMA (Lithuania)** will start the implementation of the EU Grant Contract “EUPA4BiH – European Union Police Assistance for Bosnia and Herzegovina” on 2 September 2024 and is therefore looking for candidates for National and International Long-Term Expert positions based in Sarajevo, Bosnia and Herzegovina.

The project

The global objective of this project is to improve the security of citizens in Bosnia and Herzegovina. The specific objectives of the project are as follows:

- To enhance the effectiveness of institutions involved in the fight against transnational organised crime, corruption, drugs, money laundering, cybercrime, trafficking of human beings, terrorism, radicalisation, violent extremism, corruption and ensure better institutional interoperability,
- To further improve the collection and data exchange, and data protection according to the EU applicable standards and best practices,
- To improve governance standards, to embed stability and progress towards EU membership, better identify and respond to threats and strengthen capacities to prevent and fight crimes.

The project start date will be 02 September 2024 and the period of implementation of the contract will be 54 months from this date. The expert team will be built up gradually.

The project will consist of 10 component, which each have various outputs:

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Component 1: Fight against transnational organised/serious crime, Trafficking of Human Beings (THB), drugs, corruption and cybercrime

Component 2: Prevention and Countering terrorism and violent extremism

Component 3: Prevention and Countering Financial Crime, Money Laundering

Component 4: Support the enhancement of effective cooperation among law enforcement bodies and with prosecutors; and judges

Component 5: Enhancing external cooperation and coordination, information exchange, as well as international cooperation and coordination with EUROPOL and Interpol

Component 6: Support for drafting legislation, in line with EU acquis, European standards and best practices

Component 7: Support to the criminal justice authorities in demonstrating progress towards establishing a track record of proactive investigations, confirmed indictments, prosecutions and final convictions against organised crime and corruption, including at high-level

Component 8: Enhance border security, and fight cross-border organised crime

Component 9: Complementary assistance to procure required equipment to support better use of Special Investigative measures (SIMs), effective investigations, forensic capacities and specialised IT equipment that will enhance the LEAs' capacity and further strengthen data security and exchange.

Component 10: Communication and outreach to BiH citizens / EU Visibility

The consortium will select the candidates and present them to the Contracting Authority (EU Delegation to Bosnia and Herzegovina) for formal approval.

National LTE: Driver / Facility Manager

The National Long-Term Expert (LTE) Driver Facility Manager will provide logistical support and manage facilities for the project team in Sarajevo, Bosnia and Herzegovina. This position involves driving project staff to various locations, maintaining project vehicles, and overseeing the daily operations and maintenance of the project office. The role is full-time and spans the entire duration of the project (54 months). The National LTE Driver Facility Manager will report to the Team Leader and work closely with all team members.

Eligibility Requirements

- The National LTE position is only open to nationals of Bosnia and Herzegovina.
- The candidate did not have any contractual relationship in the past 6 months in any relevant law enforcement agency in BiH.

Qualifications and skills

- Valid driving license with a clean driving record.
- Excellent spoken and written language skills in English and Bosnian/Croatian/Serbian.
- Basic computer literacy, familiarity with office management software and tools.
- Excellent communication and organizational skills, ability to work effectively with diverse team members in a professional setting.
- Knowledge of vehicle maintenance and facility management.
- Familiarity with the local context and geography of Bosnia and Herzegovina.

General professional experience

- At least 5 years of professional driving experience, preferably within an international or donor-funded project context.
- Demonstrated experience in providing logistical and facility management support in a professional setting.
- Experience in maintaining vehicles and managing office facilities.

Specific professional experience

- Ability to maintain an inventory of office supplies and equipment; ensure that necessary supplies are stocked and available.
- Experience in overseeing the daily operations and maintenance of the project office; ensure that the office is clean, well-equipped, and functions efficiently.
- Experience with assisting with logistical arrangements for project activities, including meetings, workshops, and field visits.
- Ability to act as a reliable focal point for facility-related issues; liaise with service providers, vendors, and other external parties as needed.
- Keep accurate records of vehicle usage, maintenance activities, and office expenditures; provide regular reports to the Team Leader.
- Experience in a similar position in another EU funded project is considered an asset.

Procedure

Candidates interested in participating in the tender procedure are encouraged to hand in their letter of interest at canura@cilc.nl by **15 August 2024, 12:00 CET**.

The email subject must refer to the assignment title **EUPA4BiH - followed by the exact expert position**, and must comprise:

- **a motivation letter (1 page)**
- **CV that clearly indicates the required qualifications and experience. References must be available upon request.**

Only shortlisted candidates will be contacted for an interview. Interviews with shortlisted candidates will take place in the week of **19-23 August 2024** or **26-30 August 2024**.